

**DODGE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING
June 6, 2014**

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Darrell Pollesch
Lisa Derr
Larry Bischoff
Larry Schraufnagel

Also Present: James Mielke, County Administrator; John Storck, Circuit Court Judge; Steven Bauer, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Patricia Ninmann, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Department; Patrick Schoebel, Medical Examiner; Steven Seim, Family Court Commissioner; Barb Brandt, Br. 4 Judicial Assistant, Russ Freber, Maintenance Director; Donna Maly, County Board Supervisor.

Miller certifies compliance with the Open Meeting Law.

Approval of Agenda and Allow for Deviation: Motion made by Pollesch to approve Agenda and to allow for deviation; second by Schraufnagel. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Schraufnagel to approve corrected Minutes of May 2, 2014; second by Pollesch. Motion carried.

Motion was made by Miller to change the date of the next meeting, Second by Derr, to change to July 8, 2014 at 8:00 a.m. Motion carried.

Chair Miller reported on the meeting with the WCA Steering Committee.

Communications: None

Circuit Court/Judge's Report: Judge Bauer informed the Committee about the Dodge County Criminal Justice Coordinating Committee and that the issues that were discussed were of interest to those in the justice system. He explained that if a quorum of Law Enforcement Committee members attended, the Notices for this would need to be posted, and that he would follow the Committee's direction on how to proceed. The next meeting is scheduled for June 27, 2014 at 10:00 in the Branch 4 Courtroom. Judge Bauer will be inviting all the Committee Members to attend and will have notice posted. The topic for this month will be assessments for drunk driving cases and what happens at group dynamics.

Clerk of Courts Report: Lynn Hron reported that there was one retirement in her office. The receptionist took over that position and a new receptionist has been hired so her office is fully staffed.

Lynn updated the Committee on the efilng in her office. 3 defense attorneys will be opting in to receive electronic documents in the criminal area now. There have been no major problems with this switch to paperless.

Steve Seim, Lynn and Greg Weihert from the Sheriff's Department recently attended the Firearm Surrender Training in Appleton. The Sheriff's Department will be sending more officers to future trainings. Departments will be getting together to go over new procedures.

Lynn reported that the Door County trial that Dodge County supplied the jurors for has ended and that Dodge County has already been reimbursed for the expenses.

There is an interface coming that will allow the Child Support Agency and the Clerk of Courts office to electronically file documents similar to that of the District Attorney's office.

Child Support Report: Bernie Mueller reported that right now the Child Support Agency still uses paper files. She will be working toward paperless files with IT. Judge Bauer pointed out that using the computer is a real time saver. Documents come in constantly and you do the work on them as they come in. Bob Barrington informed the Committee that the District Attorney's paper budget has been reduced by 70% since going paperless.

Bernie reported that the work processing system will be updated in a couple of years so changes are coming.

District Attorney Report: The Lomira Opioid Town Hall meeting was last week. Another meeting is scheduled for June 12 in Waupun.

Kurt Klomberg and Bob Barrington will be attending the DA Conference, and Bob will be presenting there – other DA's in the state look to him regarding offices going paperless.

There are currently 2 interns working in the DA office for the summer. Kurt reported that they are supervised in the courtrooms. Dodge County has been getting very good interns and they get valuable experience by working here.

Medical Examiner Report: PJ Schoebel informed the Committee that he will be providing the 6 month report at the next meeting. The autopsy numbers are up about 11 more than last year, and he discussed possible causes.

Cremation numbers continue to rise so there is an increase in permits issued as more people are choosing cremation over traditional burial.

His office now has a scanner and is also trying to go paperless.

Sheriff Department Report: Sheriff Ninmann was looking to the Committee for a resolution to purchase 2 used police vehicles. The total cost for both would be approximately the same as buying one new. These are quality used vehicles with low mileage and will be checked out prior to purchase with a mechanic. These are actual police package vehicles so the transition of equipment will be easier. The vehicles that these will be replacing will be placed on the Surplus Auction site.

A motion was made by Schraufnagel with the second by Bischoff to purchase 2 used vehicles for the Sheriff's Department. Discussion held. Motion carried.

Motion made by Schraufnagel with second by Bischoff to approve \$2,500 be used from the Crime Prevention Fund for educational and child ID supplies to be used at the fair and events that staff go do. Motion carried.

\$50 was received by the Pella Ladies Aid from Waupun that will go to the Crime Prevention Fund. This was given because of a presentation made by the Sheriff.

The Sheriff reported on concerns regarding the Fox Lake Substation. It is currently used to store some crash vehicles and for use by the K9 teams for training. The building is in need of structural repair and discussions are also taking place by the Highway Committee and Executive Committee on the potential of selling the building(s) and land. There still is a need for inside storage for vehicles, evidence and other sites were discussed as possibilities.

Russ Freber explained the extent of the building problems and the minimum to fix it might be money better spent putting up a replacement building. There is research being done on costs. The structural concerns include cracked pillars. The cost of a structural engineer to assess the building would be between \$10,000 and \$25,000.

Town of Fox Lake has expressed an interest in the salt shed. The County would not be responsible for any ground contaminants that may be on the property.

These are topics for the 2015 and no action will be taken by this Committee at this time.

The Sheriff reported that there is a conference in Fort Worth, Texas the end of this month and she has been invited by ICE to meet during the conference. There is a benefit for her to attend in order to make contacts and continue to develop the relationship that we have with ICE. The number of contract beds was over 300 as of June 5, 2014. Meeting with ICE administrators will help to maintain this good relationship.

Motion was made by Schraufnagel with the second by Derr that Sheriff attend this conference. Motion carried.

Other business: Judge Storck presented Committee members with an informational packet regarding staffing, casehold history, funding and security regarding the Courthouse and then gave a tour of the secured area of the Circuit Court area of the Justice Facility. This information pointed out the cooperation between all areas that is needed to make the system function smoothly.

Next Meeting: Tuesday, July 8, 2014 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Meeting adjourned by Chair at 10:06 a.m.

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.


Larry Bischoff, Secretary


Barbara N. Brandt, Recording Secretary